

Olga Konovalova Piano Studio

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Policy 2019-2020

1. **An annual registration** for new and returning students fee is \$20 per child and \$30 per family with two or more siblings.
(This fee covers various materials, provided by as well as pianos maintenance. Please include the fee with your August payment.)
2. Children's **finger nails** need to be neat and cut short at all the times.
(Please encourage your children to keep track and ask for your help with trimming if needed. This is a must for piano players!)
3. Lessons are at the specific time each week and students are expected to arrive 5 min **only** before scheduled time.
(If the family is late for their scheduled class, the lesson will have to end at it's scheduled time anyways)
4. In order to progress satisfactorily, **daily practice** is necessary and required.
(Please have a composition book ready for homework assignments.
Parents and encouraged to attend lessons at all the times and to set aside time for home practice along with the child.)
5. Parents are required to be financially responsible and **pay tuition on time**. Payments have to be made on the first week of each month.
\$10 late fee applies. Tuition is non-refundable.
6. **THREE MAKE UP lessons** are being offered per school year. 24 hour notice is required.
A set monthly tuition fee remains the same for all the school year months.
7. Please treat my place with respect, clean up after yourself or your child.
8. Please note that I am not guarantee a response to your phone calls/texts/emails during my working hours or weekends/holidays but I will always return your calls as soon as I can.
(Lesson cancellation can be made by phone call only).
9. **Summer lessons** are optional and are offered upon mutual availability.

To extend the life on Mason & Hamlin grand piano majority of the lessons will be held on a upright piano.

By enrolling in piano lessons with me parents give their **permission for pictures and videos** of their children involved with Olga Konovalova Piano Studio to be posted on the Internet.

Should you wish your child to **discontinue lessons**, it is my sincere hope you will make this decision thoughtfully with discussion between teacher, parent, and a student so that lessons can end on a positive note with good closure.

If you decide to discontinue lessons one month notice should be provided and there is no refund.

I reserve the right to cancel/reschedule classes.

The rescheduled class will be offered at the mutually convenient time.

I also reserves the right to terminate lessons with a student for any or all of the following reasons:

- Uncooperative or repeatedly disrespectful and/or disruptive behavior toward me.
- Lack of progress due to insufficient effort to practice minimally on a regular basis.
- Parents failing to meet payment obligations or other unresolvable conflicts.

I, _____ *read the policy and agree to all the above.*

Date

Please note that this policy is in accord with recommended professional policies of the Music Teachers National Association and the Palm Beach County Music Teachers Association. Olga Konovalova Piano Studio, Olga Konovalova and Konovalova LLC are released from any liabilities, accidents, or injuries that the enrolled student may incur when participating in piano lessons, piano parties or recitals, or local music teacher association events.

New Student Registration (Sign Up) Form

(please print clearly)

Student name _____

Age of student (if child) _____

PARENT CONTACT FORM

Name _____

Address _____

Contact phone 1 _____

Contact phone II _____

Email _____

Comments _____

Please have this form filled and return it to the teacher.

Olga Konovalova does not discriminate on the basis of race, color, gender, religion, nationality, ethnic origin, or age in administration of its educational and admission policies.